# Employability Skills Framework: Interpersonal Skills

# *Observing Effective Relationships*

*Observations of one student or a group of students*

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| Interpersonal  | Skills |
|   | Observations: *Who? When? Under what circumstances?* |
| 1. Understands teamwork and works with others
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| 1. Responds to customer needs
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| 1. Exercises leadership
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| 1. Negotiates to resolve conflicts
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| 1. Respects individual differences
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# Employability Skills Framework: Personal Qualities

# *Observing Effective Relationships*

*Observations of one student or a group of students*

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| Personal Qualities |  |
|   | Observations: *Who? When? Under what circumstances?* |
| 1. Demonstrates responsibility and self-discipline
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| 1. Adapts and shows flexibility
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| 1. Works independently
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| 1. Demonstrates a willingness to learn
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| 1. Demonstrates integrity
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| 1. Demonstrates professionalism
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| 1. Takes initiative
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| 1. Displays positive attitude and sense of self-worth
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| 1. Takes responsibility for professional growth
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