

How do I create a new account or register for the community?

- Go to the LINCS Community: <https://community.lincs.ed.gov/> and select *Create new account* at the top of the page

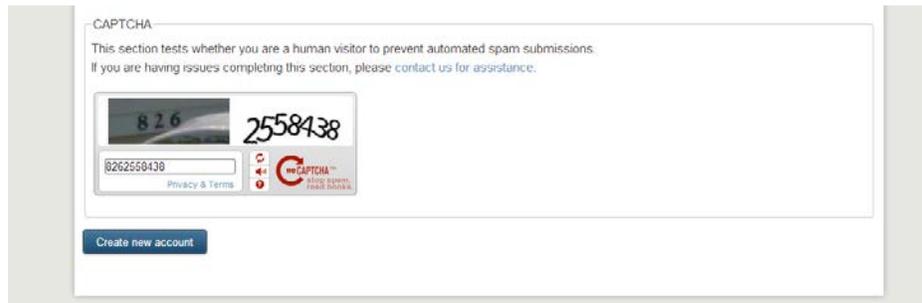


- Create a Username. This will be the name that other users see on your profile and when you post content.
- Enter your email address. All emails from the system will be sent to this address but this address will not be made public.
- Enter your First name and Postal Code. Last name is optional.

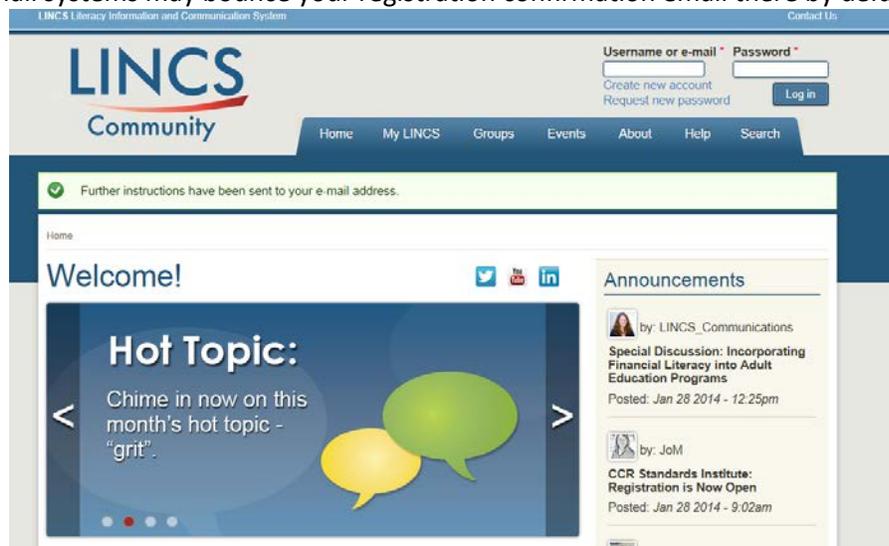
- Select your Job Role and Affiliation (optional).
- Select the link to LINCS Community *User Code of Conduct*. Read the *User Code of Conduct* in its entirety and then, select *Accept Terms & Conditions of Use*.

- Enter the numbers in the CAPTCHA area. CAPTCHA helps validate each individual registration so that spam sites cannot automatically generate member accounts.

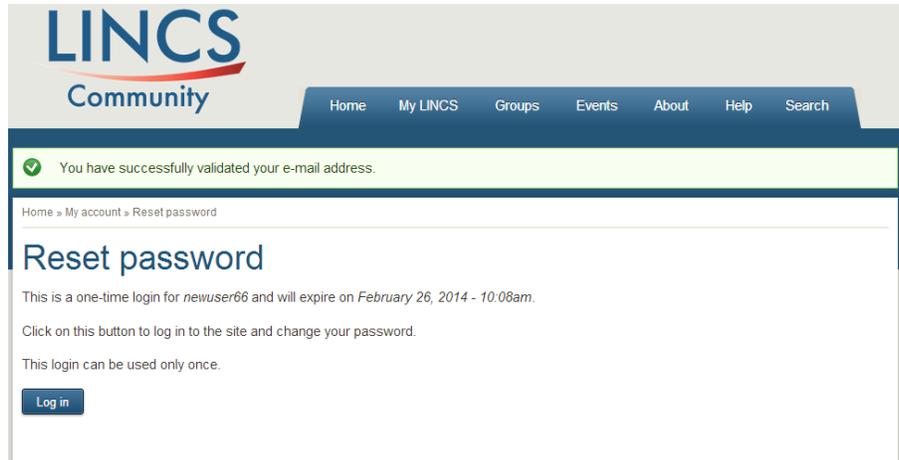
- Select *Create new account*.



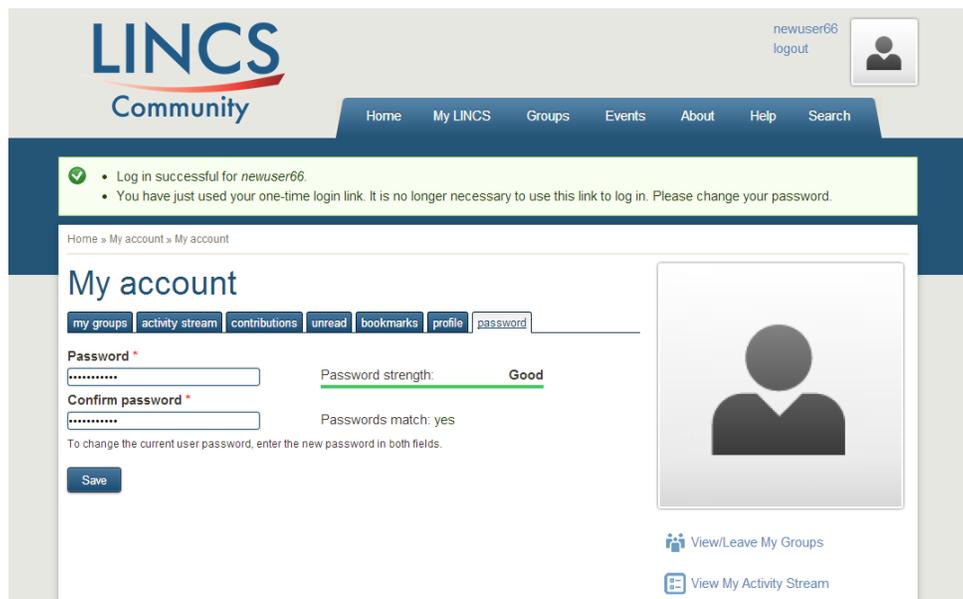
- You will be taken to the following page asking you to check your email for the registration confirmation email which will provide further instructions. Be sure to check your Junk Mail box if you do not see an email in your inbox as some mail systems may bounce your registration confirmation email there by default.



- Follow the link in the registration confirmation email (or copy and paste the link into your browser). This will bring you to a one-time login to validate and confirm your new member account and you will be prompted to create a password for your member account at this time.



- Enter your new password, enter it again to confirm, and select *Save*.
- Remember your password must be at least 8 characters in length, contain at least one lowercase character, contain at least one uppercase character, contain at least one digit, contain at least one letter, and contain at least one punctuation (not whitespace or an alphanumeric) character.



- You have now joined the LINCS Community and are logged in to the site.

- A welcome email will be sent to you with further instructions on how to edit your profile and explore more of the community.
- You may now choose *my groups* tab and select *Join Groups* to begin joining groups of interest.

